



OPENING HOURS UPDATE

With effect from **1st August 2020** we will be open as follows:

Monday to Friday 9am-5pm

Saturdays – By appointment only

We will be available for telephone calls – 020 8304 0923 and by email – sales@maceysestates.co.uk

Outside these hours we are still contactable by email - sales@maceysestates.co.uk

We ask wherever possible, you call or email us rather than call into the office.

VISITING THE OFFICE

If you need to visit the office we have allocated a customer area to adhere to the 2 meter rule and wear a mask if able to. Please do not be offended if we ask you to stay in the designated area

We will also ask that you **DO NOT** come into the office

- if you are feeling unwell or
- have any of the well published symptoms of the virus

VIEWINGS - VENDORS/TENANTS/VIEWERS

For safe viewings we ask the following

Only bring one/two people to the viewing – No children wherever possible. Or carried around if attending

Confirm with all parties they are feeling well

Open all doors the property

We will Wipe clean all handles and surfaces before and after viewing

We will ask occupiers to stand outside whilst the viewing takes place

Masks and gloves to be worn at viewings

Thank you for your understanding